



# Knowle (Bristol) Angling Association Limited

(Founded 1923) Company No 04806153

## HEALTH AND SAFETY POLICY

It is the policy of Knowle Angling Association Ltd that its operations and services are executed at all times in such a manner as to ensure, so far as reasonably practicable, the health, safety and welfare of its members and all persons likely to be affected by its operations.

### Section – Bank clearing Working Parties

1. To enable the club's insurance policies to remain valid, no work on any KAA fishing venue is to be undertaken by members, without first having sought the approval of a club officer.
2. The local riparian owner notified of any intended work.
3. No fires unless riparian owner approves.
4. Before undertaking any bank work, a leader and deputy is appointed.
5. The leader and deputy shall make a note of all persons who make up the working party and have their contact details at hand.
6. A first Aid kit shall be made available. Any First Aiders shall make themselves known to the leader.
7. A minimum of two (2) persons to work together at all times.
8. The leader or deputy shall have a mobile phone or other means of communication on his/her person, or access to one, at all times.
9. The leader or deputy shall know the emergency contact details and the working party location, in case the emergency services are required.
10. The leader, on arriving at the venue, shall decide whether it is safe to carry out the planned work – e.g. in the case of the river: if the current is too strong or if there are high winds that could dislodge branches from trees etc.
11. There shall be an outline plan of the work to be undertaken communicated to all in attendance.
12. In the case of all KAA, owned power tools, only those qualified to handle such equipment are entitled to operate such tools, or in special circumstances under the supervision of a competent person.
13. The qualified operator shall carry out a visual check on the equipment to ensure that it is safe to use.
14. Appropriate safety equipment to be worn at all times when operating KAA power tools.
15. A safe working distance is to be observed when using all tools. (Be aware of others in your vicinity)
16. The leader or deputy shall instruct on the felling of any tree or limb of a tree of a size that could cause injury to others.
17. Where the working party is of such a size that it could operate as two separate groups, the leader will lead one group, the deputy will lead the other, both leader, and deputy shall observe this **H&S** code of practice.
18. Members who elect to attend working parties shall be responsible for ensuring the work they undertake is within their physical capabilities, and realise they have a duty of care to themselves and other members of the working party.
19. Good housekeeping within the working area is paramount at all times.

20. At the end of the working session, the leader or deputy shall ensure that they account for all participants; all tools, and ensure the venue is left in a clean and tidy fashion with all debris as far as is possible collected into neat piles, any timber to be stacked .